

We are using EasyChair for the submission and the review process. Please read this page carefully for detailed instruction on submission.

Help with EasyChair

EasyChair is really easy to use. However, to avoid any problem, please refer to the step by step procedure for submission given below.

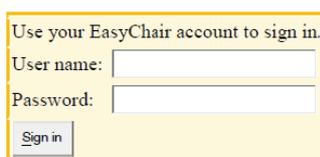
The process breaks down into two stages: getting an EasyChair account, and submitting the abstract. If you already have an EasyChair account from a previous conference, do not create a new account. You can reuse the existing account.

Creating an account:

- Go to the [Global Congress for Qualitative Health Research 2012 page](#)
- Follow the link to create an EasyChair account
- Enter name, email, and password
- Check your email
- Click the link in the message you get from EasyChair
- Enter your password
- Enter all your personal info (* fields are required)
 - The password must be 8+ characters, or you get an error
- Click the button at the bottom to submit and go back to the login screen.

Submitting your abstract:

- Go to the [Global Congress for Qualitative Health Research 2012 page](#)



Use your EasyChair account to sign in.

User name:

Password:

- Enter your username and password
- Log in
- Click “New Submission” on the top of the page
- Fill in all required information. They are all marked with an asterisk.
- Enter information about author(s)
 - For yourself, you can click the link at the top of the author box to enter your own information from your account profile into the form.
 - If there is more than one author please click on the ‘Click here to add more authors’ button.
 - Tick the ‘Corresponding author’ box for the authors who are to be notified by organizing committee via email. That author will get mails from the system.
- Enter Title
- Enter your Abstract in the Abstract box

- Enter keywords (at least 3, up to 5).
- Tick the “abstract only” box
- Click Submit to submit your abstract and bio.
- Logout is under a dropdown menu accessed by hovering your mouse over the EasyChair link.

[Note: If you encounter insolvable problems with the EasyChair system, you can send us your contribution via email to gcqhr2012@unicatt.it]

For any questions concerning these procedures please contact gcqhr2012@unicatt.it